



An Equal Opportunity Employer

KLAMATH COUNTY SCHOOL DISTRICT
10501 Washburn Way
Klamath Falls, OR 97603
(541) 851-8751 or 8752
FAX: (541) 885-3358
Web Address: www.kcsd.k12.or.us

DATE:

LICENSED TEACHER APPLICATION

NAME: Last, First, Middle Initial; SOCIAL SECURITY: XXX-XX-XXXX; STREET ADDRESS: Mailing (Street/P.O. Box), City, State, Zip; TELEPHONE NUMBER, ALTERNATE TELEPHONE NUMBER, E-MAIL; Area Code: XXX-XXXX

FOR A POSITION AS:

ADMINISTRATOR, LICENSED TEACHER, OTHER

LICENSURE:

DO YOU HOLD A VALID OREGON EDUCATIONAL LICENSE? Yes/No; IF "YES": EXPIRATION DATE; IF "NO": DO YOU HOLD A VALID EDUCATIONAL LICENSE FROM ANOTHER STATE? Yes/No/Which State?; IS YOUR LICENSE PENDING? In Oregon/In Another State; ANTICIPATED DATE YOU WILL RECEIVE A VALID EDUCATIONAL LICENSE

TYPE/ENDORSEMENT AREA:

ENDORSEMENT (must be filled in)

APPLICATION REQUIREMENTS:

- 1. Completed Application (signed and dated) May include resume, reference letters, etc.
2. Copy of your Oregon Educational License or current license from another state.

EMPLOYMENT REQUIREMENTS:

- 1. Original Oregon Educational License (to be registered with Klamath County School District)
2. Official transcripts.

EDUCATIONAL BACKGROUND:

Table with 5 columns: COLLEGE/UNIVERSITY (Include Location), DATES (INCLUSIVE), DEGREE/DATE, MAJOR/MINOR, GRAD/UPPER DIV HOURS AFTER BA. Includes a row for QUARTER HOURS AFTER M.A.:

AFFIRMATIVE ACTION: (Optional)

If you wish to participate in this program. Please provide the following information:

DATE OF BIRTH: GENDER: (CIRCLE) MALE FEMALE; RACE OR CULTURAL GROUP: AMERICAN INDIAN/ALASKAN NATIVE, BLACK (NOT OF HISPANIC ORIGIN), ASIAN/PACIFIC ISLANDER, HISPANIC, WHITE (NOT OF HISPANIC ORIGIN), OTHER

PERFORMANCE OF DUTIES:

DO YOU SPEAK OR HAVE KNOWLEDGE OF A SECOND LANGUAGE? _____ YES _____ NO

IF YES, WHICH LANGUAGE? _____

DO YOU HOLD A FIRST AID CARD? _____ YES _____ NO

IF YES, EXPIRATION DATE: _____

**PLEASE BE PREPARED TO
SUPPLY FIRST AID/CPR CARD**

WHICH OF THE FOLLOWING ACTIVITIES COULD YOU DIRECT?

_____ SCHOOL NEWSPAPER _____ YEARBOOK _____ DRAMA

_____ SPEECH _____ STUDENT LEADERSHIP _____ OTHER

LIST THE SPORTS WHICH YOU FEEL QUALIFIED TO COACH:

PROFESSIONAL EXPERIENCE:

List most recent experience. Include student teaching and intern teaching.

| DATES | SCHOOL | # OF YEARS* | SUBJECT/GRADE | REASON FOR LEAVING | NAME & CURRENT PHONE # OF SUPERVISOR |
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*IF LESS THAN A FULL SCHOOL YEAR, INDICATE EXACT DATES OF EMPLOYMENT. IF FULL SCHOOL YEAR, LIST YEARS ONLY.

REFERENCES

| NAME | POSITION | PRESENT ADDRESS | HOME # WORK # | D.O. USE ONLY |
|------|----------|-----------------|------------------|---------------|
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I HEREBY CERTIFY THAT THE INFORMATION HEREIN IS A TRUE AND COMPLETE STATEMENT OF MY PERSONAL RECORD TO DATE.

Signature of Applicant

Date

CRIMINAL HISTORY VERIFICATION OF APPLICANTS

Name _____ **Social Security Number** _____

- A. Have you ever been convicted of a sex-related crime? Yes _____ No _____
 If **Yes**, was the conviction in Oregon or in another state?
 (Please specify if in another state) _____
 If **Yes**, did the crime involve force or minors? Yes _____ No _____
- B. Have you ever been convicted of a crime involving violence or the threat of violence? Yes _____ No _____
 If **Yes**, was the conviction in Oregon or in another state?
 (Please specify if in another state) _____
- C. Have you ever been convicted of a crime involving criminal activity in drugs or alcoholic beverages? Yes _____ No _____
 If **Yes**, was the conviction in Oregon or in another state?
 (Please specify if in another state) _____
- D. Have you ever been convicted of any other crime except a minor traffic violation? Yes _____ No _____
- E. Have you ever been arrested for a crime for which there has not yet been an acquittal or dismissal? Yes _____ No _____

I HEREBY STATE that the above information is true and that I give Klamath County School District the right to request and obtain any criminal history about me.

_____ **Applicant's Signature** **Date**

APPLICANT MUST SIGN THE ABOVE STATEMENT

Advisory: A check of the applicant's criminal history will be made by the Oregon Department of Education to verify the responses to the preceding questions and the information provided on the Fingerprint-Based Criminal History Verification (Form 581-2283-C)

Persons offered employment by the school district are subject by law to fingerprinting and criminal record checks.
 These persons are identified by local board policy GCDA/GDDA (in accordance with OAR 581-22-716) as one of the subject individuals holding positions requiring fingerprint-based record checks.

Fingerprints are the means used to access records maintained by the FBI. The applicant is entitled to review his/her criminal history for inaccurate or incomplete information. The applicant may appeal a determination prohibiting employment as a contested case under ORS 183.413 to 183-470 unless relates to false statements as to the conviction of a crime.

FEES RELATING TO FINGERPRINTING/CLASSIFIED POSITIONS ONLY

Personnel who have been recommended for hire as a SUBSTITUTE will be charged the sum of \$42.00 as fingerprinting fees to cover the fees charged by the Oregon Department of Education, Oregon State Police and FBI. Arrangements will need to be made for the inking process.

Checks are to be made payable to KLAMATH COUNTY SCHOOL DISTRICT

