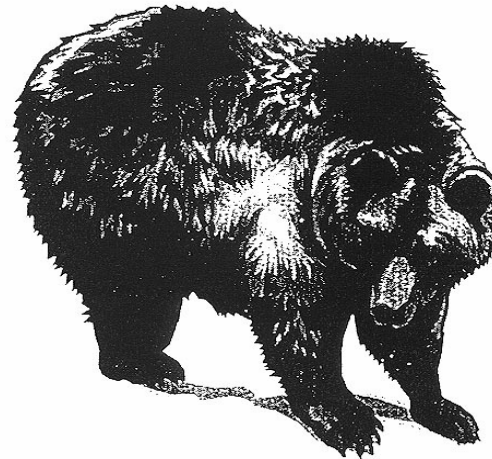


Brixner Junior High

Grizzlies



2008 ● PARENT/STUDENT HANDBOOK ● 2009
KCSD ATHLETIC HANDBOOK
KCSD STUDENT RIGHTS AND RESPONSIBILITIES
HANDBOOK

If you have a disability and need this publication in an alternate format, please contact the
Klamath County School District Curriculum Office at (541) 883-5000
Website: <http://www.kcsd.k12.or.us>

Contents

Academic Progress	10	Field Trips	20
Assemblies	11	Fund Raising	20
Attendance	7	Health Services	16
Awards and Honors	18	Illness or Injury Occurring at Schools	17
Bell Schedule	4	Immunization Information	16
Bicycles	14	Insurance	16
Books, Equipment, and Computers	9	Language Guidelines	12
Student/Teacher Assistance Team (STAT)	11	Lockers	9
Cafeteria/Lunch Break	11	Lost and Found	20
Checkout Procedures	8	Medications	18
Closed Campus	7	Nuisance Items	14
Clubs and Organizations	18	Personally Identifiable Information	7
Communicable Disease(s)	17	Physical Education	15
Counseling	9	Physical Examinations	20
Directory Information	7	Promotion, Retention and Placement of Students	10
Discipline	11	Safety	15
Dress and Grooming	15	School Pictures	11
Emergency Drills - Fire and Earthquake	16	School Procedures and Routines	6
Emergency School Closures	17	Staff	5
Excuses	15	Student Government	19
Excuse From a Particular Curriculum or Program	10	To and From School	15
Expulsion	12	Transportation of Students	15
Extra Curricular Activities/Athletics	19	Visitors	9
Fees	7	Withdrawal From Brixner	20

KCSD *“Athletic Handbook”*
 KCSD *“Student Rights and Responsibilities”*

BRIXNER JUNIOR HIGH SCHOOL

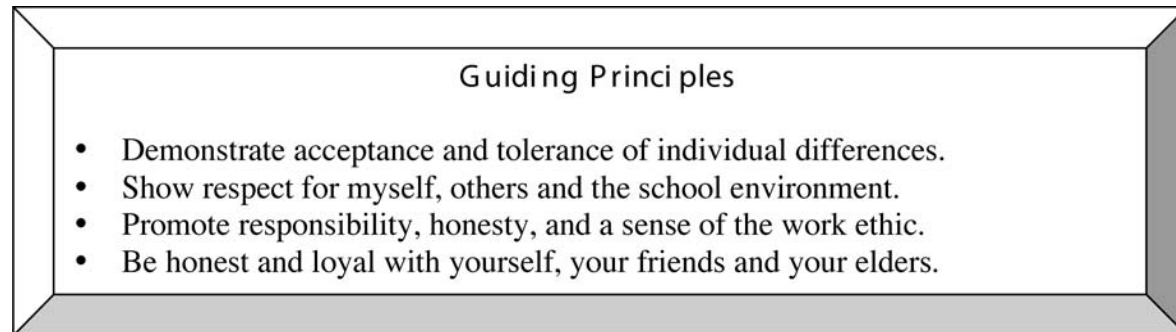
“A GREAT PLACE TO GROW”

On behalf of the staff and administration at Brixner Junior High School, I welcome you to our school.

You are fortunate to attend a school with such a professional and dedicated staff. Junior high is a transition time for your physical and emotional growth and a stepping point between elementary school and high school. Our staff is here to assist you during this transition. Please take advantage of their expertise.

Success here depends upon you. In all things, consider yourself a student first. Set goals and work hard. Be to class on time with the materials necessary for learning. Complete assignments at home when needed and learn to organize your time around school. Read and try to follow our Guiding Principles. They were developed by staff and students to help guide you through this transition and into adulthood.

I hope you make some self discoveries while you are here and enjoy this time in your life. I wish you much success and happiness.



The purpose of the Brixner Student Handbook is to bring together, in one place for reference, the policies and procedures of the school. Students and parents are encouraged to study the contents in order to become familiar with all aspects of our school. Knowing the contents of the handbook should enable everyone to follow Brixner’s policies. In the event procedures, rules, or events change, updating information will be included in the principal’s monthly newsletter.

Bell Schedule

Normal

8:00	Warning Bell
HONORS Adv.	8:05 - 8:38
1st Period	8:42 - 9:28
2nd Period	9:32 - 10:18
3rd Period	10:22 - 11:08
4th Period	11:12 - 11:58
Lunch A	11:58 - 12:28
5A Period	12:32 - 1:18
5B Period	12:02 - 12:48
Lunch B	12:48 - 1:18
6th Period	1:22 - 2:07
7th Period	2:11 - 2:56

Late Start

No HONORS Adv.

1st Period	9:30 - 10:09
2nd Period	10:13 - 10:52
3rd Period	10:56 - 11:35
4th Period	11:39 - 12:18
Lunch A	12:18 - 12:48
5A Period	12:52 - 1:31
5B Period	12:22 - 1:01
Lunch B	1:01 - 1:31
6th Period	1:35 - 2:14
7th Period	2:18 - 2:56

SCHOOL COLORS: Black, Red, and White

SCHOOL MASCOT: The Grizzly Bear

STUDENT BODY OFFICERS President: Tu Trong
Secretary: Carena Loyns

Vice President: Alek Angeli
Treasurer: Tristen Skeen

ADMINISTRATIVE STAFF Principal: Polly Beam

Vice Principal: Leslie Garrett

Counselor: Jim Fowlds

SECRETARIES Mrs. Edis Worden

Mrs. Megan Parrish

TEACHING STAFF Miss Baird - Speech, Lang.
Miss Evans - Language Arts
Mr. Charles - Music
Mrs. Fillmore - Art
Mr. Kelm - Industrial Arts
Mrs. Mathis – Special Ed.
Mrs. Rea - Science
Mrs. Ross – Math

Mr. Baker - P.E.
Miss Bushilla – L.A.
Mr. Cleland - P.E./Health
Mrs. Halupa-Smith English
Mr. Lamoureaux - Science
Mr. Meyers - Special Ed.
Mr. Rogers - Math
Mr. Toller - Social Studies

Mr. Barleen - Health/P.E.
Mrs. Carlson - Computers
Mr. Eubanks - Science
Mr. Hammond - Math
Mrs. Lipton - Reading
Mr. Morey - Health
Mr. Rose - Social Studies
Mr. Wooddrum – S. S.

PARAPROFESSIONALS Mrs. Blyleven
Mrs. Newnham

Mrs. Concannon
Mrs. Wallenburn

Mrs. Haskins

CUSTODIANS Mr. Pine - Head Custodian

Mr. Ward

Mr. Shere

CAFETERIA Mrs. Toney - Head Cook

Mrs. Sutfin

Mrs. Miles

SCHOOL WEB SITE: <http://brixner.kcsd.k12.or.us/index.htm>

SCHOOL PROCEDURES AND ROUTINE

Beginning Class: The students are expected to:

- be in the room and under control before the tardy bell rings.
- be seated.
- fill in their assignment logs.
- do the warm-up exercises.

Tardy to Class: The students are expected to:

- enter the room quietly and sit down.
- begin work.

Absent from Class: The students are expected to:

- check the assignment calendar in the room.
- write missed assignments in assignment log.
- wait for the teacher's explanation of assignment if necessary.
- turn make-up work in on time.

Ending Class: The students are expected to:

- remain quiet and orderly at the conclusion of the period.
- be dismissed by the teacher.
- **refrain from gathering near the doorway.**

Hallway Passing: The students are expected to:

- walk to classes, cafeteria, and buses.
- keep to the right in halls and doorways.
- refrain from loitering in the halls and rest rooms.

Respect Others: The students are expected to:

- Keep hands and feet to themselves
- Speak positively about others
- Report peer conflicts to the office staff

Paper Headings: The students are expected to:

- begin headings on the upper right lines of the paper.
- write first and last name, period #, and date on separate lines.

Evacuation Drills: The students are expected to:

- follow their teachers' instructions.
- move safely and quietly to exits.
- form single file lines when reaching safety zone.

Ten Minute Procedure: The students are expected to:

- remain in classes during the first 10 minutes of each class
- no exceptions

Registration

Parents or guardians are requested to register their students in person by coming to the school office and completing the registration form. Fees should be paid at this time.

Personally Identifiable Information

Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.

Directory Information

Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.

Fees

Required fees of \$10.00 must be paid by all students. This fee includes locker use, P.E. locks, activities, assemblies and student body fees. A Student Body Card will be issued when the fees are paid. This fee does not include the yearbook. The yearbook costs will be collected at a later date.

Closed Campus

Upon arrival to school in the morning all students shall enter the building and remain inside the school from their arrival time in the morning until dismissal at the end of the day. **Leaving the school grounds without permission will result in disciplinary action.**

Attendance: Philosophy, Absences, Make Up Work, Truancy, and Tardies

Attendance Philosophy

In all Klamath County Schools, regular attendance in all classes (**including HONORS Advisory**) is expected.

Irregular attendance by students will cause the student to miss valuable class discussions, lecture, demonstrations, etc. This will ultimately cause the learning process to suffer. Lack of attendance will affect grades. Make-up work cannot be a proper substitute for actual classroom discussion and instruction.



School attendance is the responsibility of the students, parents, and the school. The responsibility of the school is to provide instruction and to inform parents of the absences. Attendance letters listing totals for five or nine-day absences will routinely be mailed to parents.

Absences

When sickness or emergencies require an absence, this absence should be phoned in to the school in the morning by a parent. On the student's return to school, a written note from parents needs to be brought to the office. *Please see the Klamath County School District "Student Rights and Responsibilities" handbook for the complete policy statement*

Make-Up Work

Make-up work will be allowed and required for any excused absence. It is the student's responsibility to get missed assignments and turn in make-up work on time. The student is responsible for all work missed while on any trip during school time. Advanced make-up work may be requested when a student knows they will be missing school. Work or tests assigned prior to the absence are due when the student returns to school.



Suspension/Make up Work

Students will be allowed to make up and receive credit for daily assignments, laboratory experiments, class discussions or presentations, quizzes, unit examinations, mid-term and final examinations without an academic penalty.

Assignments provided for the student before or during the suspension period shall be due on the date that the student returns to school from the suspension.

Students will be granted the number of days equal to the suspension period to have completed and submitted all other make up work to the appropriate teachers for grading.

Truancy

A student who is absent from school or from any class without permission will be considered truant and will be subject to disciplinary action including ineligibility to participate in athletics or other activities, detention, suspension, and/or expulsion. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*

Unexcused Tardies

1. The first and second unexcused tardy in a semester period will result in a student/teacher conference.
2. The third unexcused tardy in a semester period will result in the notification of the parents or guardians by mail.
3. The fourth tardy will result in the student being assigned to serve a thirty minute supervised study/detention after school. The notice for supervised study will be mailed home.
4. Upon the fifth unexcused tardy a Wednesday School will be assigned.
5. A sixth unexcused tardy in a semester period will result in in-school Suspension for one day.

Chronic tardiness will result in increased disciplinary consequences set by the school administration.

Checkout Procedures

If a student is to leave school before the end of the regular day, parents must notify the school office stating the reason and designating who will pick up the child. Also, if a student is to go home by a means other than what is ordinary for that student, a note with instructions must be taken to the office to be initialed by the principal or assistant principal.

Students are not to leave the school grounds during school hours without permission of the principal or assistant principal. Parents/Guardians need to come into the office to pick up students when checking them out.

Books, Equipment and Computers

Some textbooks or equipment are issued at the beginning of the school year and the book numbers are recorded. Library books are checked out to the students throughout the school year.

Students are expected to take good care of school property. They will be charged for lost or damaged books or equipment. The use of computers is a privilege, not a right. Any attempt to tamper with the computers, programs, settings, networks, printers, or any other associated equipment will result in loss of use of privileges and/or discipline.



Visitors

The Principal will approve requests to visit as appropriate. Parents are welcome and are encouraged to visit school. Student visitors are not allowed during school hours. **For security reasons, all visitors are required to check in at the office when entering the building to pick up a visitor's badge which they must wear while in the building.**

Lockers

Each student will be issued a locker. **It is very important that the student keep the combination of his/her locker confidential for personal security. Students are to keep the locker issued to them at the beginning of the year. Sharing lockers is not allowed. Students who violate locker rules may lose their lockers. All personal items should be marked for identification.** The school will not accept responsibility for items that are damaged or taken from lockers. Lockers will be inspected from time to time and are to be kept neat, clean and in good working order. A \$2.00 fee will be charged to change a locker combination.

Counseling

Brixner Junior High School's counselor implements the Klamath County School District's guidance and counseling program by promoting student achievement, helping students to understand themselves and their relationships with others, and helping students acquire the ability to make decisions that contribute to productive and enriched living.

At Brixner, the counselor serves as a link between students, staff, parents, and other community agencies and is available to consult with students, parents, and staff throughout the school year. The counselor can be contacted during school hours by leaving a message with the school secretary.

Adding/Dropping Courses

As part of secondary progress, students at the secondary level have an option to drop and add courses at the beginning of each semester. It is the building principal's decision as to when to allow students to change classes. However, the following are guidelines for all buildings:

Requests for schedule changes are to be submitted to the school counselor.

1. Parents will be notified of all drops and additions.
2. Students will be allowed to drop or add classes during the first two (2) weeks of each semester.
3. Students requesting a drop after the published time frame can be required to stay in the class assigned.

4. It will be at the principal's discretion to make decisions about individual students on a case by case basis, keeping in mind:
- Placement
 - Class size
 - Reason for request

Excuse From a Particular Curriculum or Program

It is the right of parents to excuse their children from any curriculum, state required program, or learning activity they find to be objectionable for religious or moral reasons. Students may also be excused because of handicapping conditions. The building principal will authorize this exclusion upon written request of the parents. Students will not be responsible for any of the material taught during the unit from which they are excused. The teacher may choose to assign the student work on a different topic in lieu of the one being taught in class. Such an alternative assignment shall not exceed the regular class work in difficulty or time required to complete it.

Academic Progress

Parents will be notified of student progress with a progress report every six weeks. Following a six weeks grading period in October and March, conferences will be scheduled to discuss individual progress. These dates and times will be published in the school newsletter. Parents may request bi-weekly progress reports by written request to the counselor in the school office.

Grade Reduction/Credit Denial

Punctual and regular attendance is essential to the academic success of students. District staff may consider a student's attendance in determining a grade reduction or credit denial, though attendance will not be the sole criterion used. Such decisions will not be based on non attendance due to religious reasons, a student's disability or an excused absence, as determined by district policy.

At the beginning of each school year or course, teachers will inform students and parents how attendance and class participation are related to the instructional goals of the subject or course.

Due process will be provided to any student whose grade is reduced or credit denied for attendance rather than for academic reasons.

Promotion, Retention and Placement of Students

A student shall be placed or promoted from one grade to the next on the basis of academic, social, physical, and emotional development. Exceptions may be made when, in the judgment of the professional staff and the students parents, such exceptions are in the best educational interest of the student involved.



Student-Teacher Assistance Team

Brixner Junior High School has a Student Teacher Assistance Team (STAT). The purpose of the STAT is to:

1. Function as a pre-referral team for education concerns and to identify and help at-risk students.
2. Assist teachers in designing interventions for at-risk students.
3. Be a resource center for drug and behavioral counseling interventions.
4. Facilitate the 504 modification and classroom adjustments as required by law.
5. Help students and teachers with school and social problems that have not been resolved.
6. Identify talented and gifted (T.A.G.) students.

Cafeteria/Lunch Break



School lunches are served in our cafeteria at a moderate cost. Breakfast is also served each morning before school. If a student wishes to bring a lunch, milk may be purchased in the cafeteria. Lunch accounts are handled in the school office. Parents are to provide money for student lunch accounts. Charging of meals is not permitted. Students are to act in an appropriate manner during lunch and to clean up after themselves when finished eating. To show respect for others, please walk, line up in single file, do not push, take "cuts", or save places. Use the yellow marks as a guide for each line. Students may stay in the forum or go outside after eating. Students are encouraged to go outside during nice weather. Students who go outside must stay in designated areas.

The Pen area, including the Pen restrooms, is off limits during lunchtime.

Lunch/Breakfast Program

The school participates in the National School Lunch and School Breakfast and Federal Commodity Programs and offers free and Reduced price meals based on a student's financial need. Additional information can be obtained in the school office.

School Pictures

Picture payment is to be made at the time the photographs are taken. All pictures taken carry a guarantee if they are not to your satisfaction. Do not send any money until the day pictures are taken.

Assemblies

Students are to be on their best behavior, go directly to the gym without stopping at their lockers, and sit with their HONORS Advisory teacher. Students who do not act properly will not be allowed to attend future assemblies.

Discipline

Disciplinary consequences are determined by the nature of the discipline referral and the student's disciplinary record.

Detention

Supervised study time may be assigned by teachers or administrators for completion of class work or for misbehavior which violates the Student Code of Conduct. The detention shall not begin, however, until the student's parents have been notified of the reason for the detention and can make arrangements for the student's transportation on the day(s) of the detention. If scheduling becomes a problem, parents may request an alternative time.

Suspension

A student may be suspended from school for up to and including ten (10) calendar days for willful violations of the Student Code of Conduct. The district may require a student to attend school during non-school hours as an alternative to suspension (Wednesday School).

An opportunity for the student to present his/her view of the alleged misconduct will be given. Each suspension will include a specification of the reasons for the suspension, the length of the suspension, a plan for readmission and an opportunity to appeal the decision. A suspension may not exceed ten (10) calendar days. Every reasonable effort will be made to notify the parents of a suspended student.

While under suspension, a student may not attend after school activities and athletic events, be present on district property nor participate in activities directed or sponsored by the district.

Whether a school suspension is in-school or out-of-school, it is a **severe disciplinary consequence** used in cases of **extreme misbehavior** or **repeated violation** of school rules or policies. **Several suspensions may lead to a recommendation for expulsion.** *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*

Wednesday School

Wednesday School runs from 3:00 p.m. to 6:00 p.m. and is designed as an alternative to suspension from school. Students are required to bring enough schoolwork and reading materials to last for the whole three hours of structured study time. Failure to report on time, attend the entire time, and follow detention rules may result in suspension.

Expulsion

Expulsion is defined as release of a student from school attendance for no longer than one (1) calendar year. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*

Language Guidelines

Educating socially acceptable and responsible citizens is very important to the administration and staff at Brixner Jr. High School. Name calling, racial slurs, verbal harassment, threats, and use of obscenity or profanity whether written or verbal is not acceptable. Students should show respect for themselves and others by using language appropriate to a polite society.

Drugs and Alcohol

Drugs

A student shall not possess, use, transmit, or be under the influence of any illegal drug. Nor shall the student have in his or her possession any device, container, or apparatus associated with the use of the above items on the school grounds or at any school sponsored activity. Violation of this policy will result in suspension pending expulsion proceedings. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*



Alcohol

A student shall not possess, use, transmit, or be under the influence of any alcoholic beverage or intoxicant of any kind. Nor shall the student have in his or her possession any device, container, or apparatus associated with the use of the above items on the school grounds or at any school sponsored activity. Violation of the alcohol policy will result in immediate suspension with the possible recommendation for expulsion. Use of alcohol may also result in the student receiving a MIP citation. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*

Tobacco Free Environment

Tobacco use on school district property is prohibited.

Possession and/or use of tobacco at school by students is prohibited by state law. Possession of tobacco will result in the student receiving a written notice or suspension with a parent conference. Use of tobacco may result in the student receiving a MIP citation and suspension from school. Further tobacco violations will result in additional citations, referral to counseling, suspension, and/or expulsion. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*



Harassment

Harassment is disturbing, annoying, or upsetting someone by repeated offensive remarks, actions, or rude behavior.

The following consequences will be given, but may be modified as necessary:

- **First violation:** written and verbal warning. The student will sign report (other consequences possible).
- **Second violation:** assigned Wednesday School and parent contacted.
- **Third violation:** assigned In-school Suspension with a parent conference and issued a Cease and Desist Order.
- **Fourth violation:** assigned Out-of School Suspension with parent conference, Expulsion Officer contacted and further consequences defined.

Further violations: implement further consequences including expulsion from school.

Physical Contact

Public displays of affection may be disruptive to the learning process. **Students are to keep their hands to themselves.** People have their own private space and others should respect that area. This means **kissing, hugging, holding hands, walking arm in arm or arm around the waist or touching in inappropriate places (any area that would be covered by a traditional swimsuit) will not be allowed.** Other actions to avoid include pushing, kicking, biting, shoving, spitting and pinching.

Fighting

Fighting is not an acceptable method to settle conflicts and will not be tolerated. Students and parents are expected to seek help and advice from school personnel to resolve peer conflicts. Students suspended for fighting may also be placed on social restriction before school and during lunchtime for six weeks. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*

Weapons

Students are to report to school staff any threats of violence, possession or use of weapons, or activity which may harm or be unsafe to anyone.

Students shall not bring, possess, conceal, or use a weapon or replica of a weapon (including a pocketknife) or other possessions reasonably determined by the school to be a threat to the safety or security of those on school property or at an activity sponsored by the school or by a voluntary organization approved by the State Board of Education.

Any student who knows of other student(s) who bring, possess, conceal, or use a weapon or other possession determined to be a threat to school safety may be subject to disciplinary action. Weapons, including replicas of weapons and pocketknives are subject to seizure or forfeiture. Any student who violates these regulations will be subject to expulsion and referral to law enforcement officials. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*

Bicycles

State law requires students under the age of 16 to wear approved helmets. Students are encouraged to lock bicycles in the bike rack upon arrival to school. Bicycles are not to be ridden on school grounds and students are not to go into the bicycle area during the school day. Bikes may not be ridden again until time to go home.

Telephone Use

Students are to make arrangements with parents in advance for any activity that requires parental permission or a change in transportation. The school office phones are only to be used by students with permission and ONLY in case of an emergency. Office staff will assist students in case of an emergency.



Nuisance Items

If I-pods, CD players, or other nuisance items are brought to school they must be kept in student lockers. Students can listen to music before school and during lunch in the Forum. Squirting devices, laser pens or devices, pagers, toys, permanent markers, etc., are not to be brought to school. Students bringing the above mentioned items to school will be subject to disciplinary action.

Cellular phones that are brought to school need to be turned off and kept in the student's locker during the school day. They may only be used before and after school. Violations of this rule will result in:

- **First offense warning**
- **Second offense phone given to Vice Principal and may be picked up at the end of the day**
- **Third offense phone confiscated and parents/guardian must pick up from office**
- **Fourth offense formal referral and cell phone will not be allowed at school**

Prohibited Use

Irresponsible skateboarding, roller blading and bike riding have caused serious and expensive damage to school property. Due to the possibility of injury and cost of repairs, roller blades, roller shoes, skateboards, and scooters, are NOT to be brought onto Brixner grounds. Bikes ridden to school are to be put into the bike rack and left there all day. Bikes are not to be used except to and from school.

Food

Food, candy and drinks are not allowed in classroom areas or in the gym, other than during athletic events.

Chewing Gum

Due to damage and expensive repairs caused by students who have been irresponsible with gum in the past, **Brixner students are NOT allowed to have gum at school.** Students who chew gum will be assigned detention. Repeat violators will receive increasing consequences.

Physical Education

Physical Education Uniform

Brixner students are required to wear the Brixner P.E. shorts and shirt for gym classes. The uniforms are purchased in class. Parents may request a uniform fee waiver by meeting with the Principal. Failure to dress down in P.E. will result in the following disciplinary action:

- 3rd non-dress warning
- 4th non-dress detention
- 5th non-dress formal referral Wednesday school
- 6th non-dress in-school suspension

Excuses

A student who cannot participate in physical activities due to health problems must have a written note from home. This note will be good only for the day written. Excuses for illness requiring the student to miss several classes (three or more) should come from a doctor.

Safety

For safety reasons, jewelry is not to be worn during Physical Education activities. Piercings of all types **must** be removed. No piercing plugs will be allowed. Piercings acquired during the school year should not interfere with classroom activities and **must** be removed for Physical Education.

Transportation of Students

A student being transported on district provided transportation is required to comply with the Student Code of Conduct. Any student who fails to comply may be denied transportation services and shall be subject to disciplinary action. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*

To and From School

Students who are not involved in after school activities are to leave the school grounds immediately after school and go directly home.

While legally the school has jurisdiction, it is a difficult situation to supervise. Only close cooperation and clear understanding between home and school can help minimize the problems that can happen between students before and after school.

Dress and Grooming

The responsibility for the dress of students rests with the parent, the student, and the school. Any student who wears clothes at school that could cause a safety hazard or be a disruption may be asked to put on their P.E. clothes.



Drawing or painting on face, hands, arms, clothes, etc. is a disruption and will not be permitted. Dress, makeup and hairstyling is to be done at home and is not to be a distraction at school.

Lewd and suggestive statements on clothing, metal spikes, metal chains, tank tops, bare midriffs, sleeveless shirts, and short-shorts are styles of clothing not allowed at Brixner. The general rule is that the length of the skirt or shorts must extend beyond the relaxed hand with arms extended at the student's side.

Clothing that allows undergarments to be seen is not permitted.

Any items with logos advertising tobacco, drugs, alcohol, or subjects deemed inappropriate are prohibited. Student dress should be appropriate for the weather. Hats and other head wear, heavy coats and bags are to be kept in the students' lockers during school, though light jackets will be allowed. Students are not to take hats on school-sponsored trips. *Please see the Klamath County School District's "Student Rights and Responsibilities" handbook for the complete policy statement.*

Health Services

School health services are provided by registered nurses in Klamath County School District to support students with complex, chronic health needs; to support health education for students and staff; and to provide school health services that comply with national, state and local mandates. The KCSD nurses believe that each student's health has a direct affect on his/her educational achievement and that healthy students are better learners.

If your student has health needs which may require nursing services, please contact your school principal, or the KCSD Health Services at 541-883-5000.

Immunization Information

Refer to the Klamath County School District Rights and Responsibility section of this handbook.

Insurance

At the beginning of the school year, each school will make available to students and parents a low cost, private, student accident insurance program for grades K-12. Parents are responsible for paying premiums (if coverage is desired) and for submitting claims through the school office. **The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with an injury.** Before participating in a school sponsored trip outside the district or in school sponsored athletics, students and parents must show evidence that the student is covered by some form of accident insurance.

School insurance does not apply to out-of-school activities unless insurance is purchased as a full-time plan.

Emergency Drills Fire and Earthquake

Brixner Junior High School conducts monthly emergency practice drills for fire, earthquake, and building evacuation. These procedures will be explained to all students.

A map/diagram of the fire escape route to be followed is posted near all classroom doorways and reviewed with students. When the fire alarm is sounded, students must follow the direction of staff quickly, quietly and in an orderly fashion moving to a safe distance from the building.

Illness or Injury Occurring at School

A student who becomes ill or is injured at school must notify his/her teacher or another staff member as soon as possible. In the case of a serious illness or injury, the school will attempt to notify parents according to information provided on emergency forms submitted by parents to the school. Parents are encouraged to update this information as often as necessary.

If the student is too ill to remain at school, or the injury requires medical evaluation the student will be released to the student's parents or to another person as directed by parents on the student's emergency form. School staff will administer emergency or minor first aid as necessary. The school will contact emergency medical personnel, if needed, and will attempt to notify the student's parents whenever a student has been transported for treatment.

Emergency School Closures

In the event that bad weather or some other unforeseen circumstance causes school closure or a delayed opening, the radio stations listed will begin announcing this information at approximately 6:00 a.m. or as soon as a decision is reached. Schools will be open unless closure or a delayed opening is announced by the district. **Please do not call your school**, the administration office or the school bus garage. Those lines must remain clear for other calls related to the closure or delayed opening.

The following radio and television stations will carry the information:

Radio:	KAGO	KFLS/KKRB	KLAD
AM Radio	1150	1450	960
FM Radio	99.5	106.9	92.5
Television:	KOTI	KDKF	KTVL
Antenna	Channel 2	Channel 31	Channel 10
Cable	Channel 2	Channel 13	Channel 4

PLEASE DO NOT TELEPHONE THE STATIONS.



Frequent announcements will be made. School closure results in automatic cancellation of the school activities program unless information to the contrary is specifically released. Be sure your child knows where to go if an emergency is declared and schools are closed early. Most parents have made arrangements with a friend or neighbor who lives within walking distance of their home to take care of their children in the event school must be closed early.

Communicable Diseases

At times a student may have signs or symptoms of illness and need to be excluded from school until diagnosed and treated by a licensed health care provider or until recovered.

Conditions that may require exclusion until either diagnosed or recovered include:

- Fever greater than 100.5;
- Vomiting;
- Stiff neck or headache with fever;
- **Any** rash with or without fever;
- Unusual behavior change, such as irritability, lethargy, or somnolence;
- Jaundice (yellow color of skin or eyes);
- Diarrhea (3 watery or loose stools in one day with or without fever.
- Skin lesions that are “weepy” (fluid or pus-filled);
- Colored drainage from eyes;
- Brown/green drainage from nose with fever of greater than 100.5;
- Difficulty breathing or shortness of breath; serious, sustained cough;
- Symptoms or complaints that prevent the student from participating in his/her usual school activities, such as persistent cough, with or without presence of fever, or

- Student requires more care that the school staff can safely provide.

Only a licensed health care provide can determine a diagnosis and/or prescribe treatment and provide instructions regarding the student's return to school.

Medications

Refer to the Klamath County School District Rights and Responsibility section of this handbook.

Awards and Honors

The Brixner staff recognizes exceptional student achievement through Subject Area Awards, a six weeks Honor Roll, and through scheduling earned activity events. Note: If a student or parent chooses not to have the student publicly recognized, they may note that on the admissions form at registration.

Great Grizzly Card

A Great Grizzly Card can be earned each six-weeks by any student who earns a 3.50 G.P.A. with no grade less than a C and no more than three "N's" in citizenship during the school year. Students who have received an in-school or out-of-school suspension or a "U" in citizenship will be disqualified. A Great Grizzly Card will enable the student to be dismissed three minutes early to lunch on Friday. The Grizzly Card will remain the property of Brixner and will be good for the grade period for which it is marked. It can be earned or lost each six weeks. Additional privileges may be designated in the future for the Great Grizzly Card.

Honor Roll

Students with grade point averages at or above a 3.00 are eligible for honor roll recognition as follows:

- Grade point average of 4.00 - Principal's Honor Roll
- Grade point average of 3.50 - 3.99 - Grand Honor Roll
- Grade point average of 3.00 - 3.49 - Honor Roll



Clubs and Organizations

Honor Society

Standards for selection into Honor Society are: Students are selected in the 7th grade only and must have a 3.50 G.P.A. or better during four (4) out of six (6) grading periods. In addition to the G.P.A. requirement, students must demonstrate leadership, service, character, and citizenship. This will be evaluated by teachers' and administrators' recommendations. A student cannot have more than one "N" in citizenship during the year. A student with an unsatisfactory citizenship mark or major disciplinary referral that leads to an in-school or out-of-school suspension will not be eligible for Honor Society. After being initiated into Honor Society, a 3.50 G.P.A. or better must be maintained throughout the year in order to remain in the group. Students must continue to demonstrate good citizenship, leadership, service, and character. If members fall below the standards listed above, they will automatically be placed on probation; however, they will be able to participate in Honor Society activities. Students are not eligible to run for office in Honor Society if they are on probation. If grades and/or citizenship during the probation period are not brought back to standard the following grading period, the student will be dropped from membership. Members are allowed one probation. If a student has two probations, they will be dropped from membership. Students may also be dropped for any major disciplinary violations that lead to an in school or out-of-school suspension or an unsatisfactory citizenship mark.

Student Government

Brixner Student Council is a program developed to teach and display leadership. It is made up of elected officers and class representatives. Under the supervision of their advisor, the Student Council members plan activities to be added to the Social/Activity Calendar for the student body of Brixner.

The goal of student government is to encourage leadership and participation in school activities and to encourage other students to participate too. Good attendance is required of all student council members. Student body officers are required to maintain a 3.0 G.P.A. and cannot have more than one “N” in citizenship. Representatives must maintain a 2.75 G.P.A. and cannot have more than one “N” in citizenship. If a Student Council member receives a “U” in citizenship, he/she will be automatically removed from student council.

Extra Curricular Activities/Athletics

Attendance

Participation in after school activities requires the student be in school during the day of the activity. Exceptions may be allowed if the parents receive prior approval for the absence from the administration.

Excused absences may also make a student ineligible to attend after school activities.

Students attending school activities are to remain on school grounds at the activity until the event is over or when leaving with a parent.

Athletic Academic Standards

Grades and citizenship will be checked at two week intervals three times each sport season. Athletes are expected to maintain a 2.00 G.P.A. and satisfactory citizenship marks. Each athlete is given a grade check form which they will give to classroom teachers, during their class period, to obtain grades, citizenship and teachers’ initials.

Each athlete will return the form to their coach on the designated day. Failure to complete this process on time will result in probation for one week. Any two citizenship marks of N (needs improvement) will result in a week of probation. During probation a player will practice, travel and dress with the team, and may or may not play at the coach’s discretion. Any single U (Unsatisfactory) mark in citizenship will result in the athlete being ineligible for the week. If ineligible, a player will practice but may not travel, dress, or participate with the team. See the complete policy in the *K.C.S.D. Junior High Athletic Handbook*.



Athletic Participation Fee

An Athletic Participation Fee is required for each athlete at the beginning of each sport season. If this fee creates a hardship for parents, they may request special consideration from the Principal. The Athletic Participation Fee will be set and announced in the fall for each sport.

Physical Examinations

Students in grades seven, nine and eleven must have a physical examination by a physician of their choice prior to practice and competition. Physical examinations shall also be required when a student is new to the district and/or has not had the required Oregon physical examination. The examination should not have been done earlier than May 1 of the preceding school year. The physical is the responsibility of the parent/student and is to be paid for by the parent/student.

Annual physical examinations are required in the following situations:

- When the student has been given a diagnosis of a significant disease process or illness;
- When the student has an ongoing significant disease process or chronic illness;
- Significant disease processes or illnesses include, but are not limited to:
 1. Epilepsy
 2. Asthma
 3. Diabetes
 4. Chronic heart disease, including heart murmur
 5. Severe allergy.

When a student returns from major surgery, illness or injury, there must be a physician's release prior to participation.

Field Trips

Field trips may be scheduled for educational, cultural, or other extracurricular purposes. All students are considered to be "in school" while participating in district sponsored field trips. This means students are subject to the school's student conduct rules, district board policies and other rules deemed appropriate by the field trip supervisor. Parental consent forms are required for most trips.

Lost and Found

The school maintains a Lost and Found which accumulates many items throughout the year. If students have lost items, parents and students may check the Lost and Found to recover their property. Names should be marked plainly on all belongings so they may be returned to the student rather than be placed in the Lost and Found. At the end of the year, items that have not been claimed will be given to charity.

Fund Raising

Student organizations, clubs, classes, athletic teams, outside organizations and parent groups may occasionally be permitted to conduct fund raising drives. An application for permission must be made to the principal at least ten days before the event. All funds raised or collected by or for school approved student groups will be receipted, deposited and accounted for in accordance with Oregon law and applicable district policy and procedures.



Withdrawal From Brixner

When students are withdrawing from Brixner, notification from parents in advance of the date of withdrawal is appreciated and encouraged. Advance notice will provide the school with ample preparation time to prepare grades, collect school property, and prepare school records.