

BONANZA MIDDLE/HIGH SCHOOL

HOME OF THE ANTLERS

2008



2009

PARENT/STUDENT HANDBOOK

KCSD ATHLETIC HANDBOOK

KCSD STUDENT RIGHTS AND RESPONSIBILITIES HANDBOOK

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Klamath County School District Curriculum Office at (541) 883-5000
Website: <http://www.kcsd.k12.or.us>

**Part I – Bonanza Middle/High School
“Student/Parent Handbook”**

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**Part II – KCSD “Athletic Handbook for
Parents”**

**Part III - KCSD “Student Rights and
Responsibilities Handbook”**

Welcome

Dear Students, Staff, and Parents,

Welcome to the 2008-2009 school year.

William Butler Yeats once said, "Education is a fire to be lit, not a pail to be filled." As important as it is, I hope our students will see their education as something more than the collecting of information. Their time in school is an opportunity to shape their character through their experiences in activities and athletics, and through their relationships with staff and fellow students. It is also a time to begin in make important decisions about the paths they wish to take the rest of their lives. So much of what the future will hold for them depends upon them taking advantage of the opportunities provided to them during their years in school. We will strive to have the kind of school that makes these kinds of goals achievable for every student. In the past few weeks, I have been told repeatedly how great the staff is and how supportive the Bonanza community is. I look forward to working with all of you this coming year. If there is ever a time when I or the staff can be of assistance to you in any way, don't hesitate to contact us.

*Sincerely,
Jim Libby*

PREFACE

The material covered within this student handbook is intended as a method of communicating to students and parents regarding general school and district information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement.

Any information contained in this student handbook is subject to unilateral revision or elimination from time to time without notice.

**BONANZA SCHOOLS STAFF
2008-2009**

PRINCIPAL
VICE PRINCIPAL
COUNSELOR

Jim Libby
Mike Johnson
Carolyn Clarke

INSPIRING TODAY'S STUDENTS TO MEET TOMORROW'S CHALLENGES

Elena Baza
Winnie Birdsong
Norma Burtenhouse
Renee Callahan
Phyllis Cook
Robin DeLong
Gary Esget
Nancy Fernlund
Beau Fullerton
Crystle Gillam
Martine Ginestar
Susie Grohs
Tom Hall
Deedee Heidrich
Marja Hill
Penny Williams

Linda Windle
Leona Worden
Bethany Holmes
Mike Hubbard
Sue Huffman
Cindi Kelly
Cassie Kroeker
Chris Lynch
Diana Masters
Elia McGee
Marcia Miles
Squeak Neal
DeAnn Nichols
Rob Nieraeth
Krista Nieraeth
Mike Ongman

Kim Otto
Richard Otto
Jenice Palmer
Teresa Palmer
Sandra Peat
Bernis Peterson
Bob Rea
Donna Romtvedt
Pat Schroeder
Roland Scott
Carolyn Shaw
Brenda Stickel
Lisa Sweat
Marlee Teague
Gloria Tyree
Edwin Vieira

All class, club and activity organizations will be scheduled on an “as needed” basis with the approval of the administration.

Advisors are encouraged to conduct before-school, lunch-time, or after-school meetings. However, meetings can be scheduled during school time if advisors pre-arrange coverage for their classes and these meetings are scheduled at least one week in advance. When meetings are scheduled during class time, students are to check in with their period teacher before attending the meeting. Students are also responsible for any missed class work/assignments.

SCHOOL SONG

SCHOOL COLORS

Red, White and Black

*We're going to fight, fight, fight
For Bonanza High,
We're going to win this game
We'll do or die,
When the Antlers proudly take the floor
With the colors red and white
We're going to fight.
We're going to yell, yell for Varsity
We're going to cheer, cheer, cheer for victory
We're going to show all Bonanza's loyalty
With a rah, rah, rah-a-ha.*

SCHOOL MASCOT

Antlers

Participation in school events, sports, clubs, class activities will be one of the finest investments of time for any student. By participating, students learn to manage their time, energies and discover that involvement requires a solid academic performance. We encourage you to participate, but not to join more than your time will permit.

STUDENT ACTIVITIES

FBLA	Mr. Gary Esget	Volleyball	Mrs. Donna Romtvedt
FFA	Mr. Tom Hall	Football	Mr. Beau Fullerton
Honor Society	Mrs. Carolyn Clarke	Boys' Basketball	Mr. Ray Struve
Student Council	TBA	Girls' Basketball	Ms. Krista Nieraeth
Yearbook	Mrs. Donna Romtvedt	Wrestling	TBA
Key Club	Mrs. Carolyn Clarke	Baseball	Mr. Dennis Burtenhouse
Softball	Mrs. Cindy Pickett	Track	Mrs. Carolyn Shaw

Bonanza Middle and High School

REGULAR BELL SCHEDULE

First Bell	8:10 a.m.
Period 1	8:14 a.m. to 9:17 a.m.*
Period 2	9:21 a.m. to 10:10 a.m.
Break	10:10 a.m. to 10:16 a.m.
Period 3	10:20 a.m. to 11:09 a.m.
Period 4	11:13 a.m. to 12:02 p.m.
Lunch	12:02 p.m. to 12:32 p.m.
Period 5	12:36 p.m. to 1:25 p.m.
Period 6	1:29 p.m. to 2:18 p.m.
Period 7	2:22 p.m. to 3:11 p.m.

LATE START BELL SCHEDULE

First Bell	9:41 a.m.
Period 1	9:45-10:25 a.m.
Period 2	10:29-11:07 a.m.
Period 3	11:11-11:49 a.m.
Lunch	11:53-12:23 p.m.
Period 4	12:27-1:05 p.m.
Period 5	1:09-1:47 p.m.
Period 6	1:51-2:29 p.m.
Period 7	2:33-3:11 p.m.

*First period has an additional 14 minutes to accommodate daily announcements (2 minutes) and Channel One (12 minutes).

Adding/Deleting Procedures



Students at the secondary level have an option to delete and add courses at the beginning of each semester. It is the building principal's decision as to when to allow students to change classes. However, the following are guidelines for all buildings:

1. Parents will be notified of all deletions and additions.
2. Students will be allowed to delete or add during the first two (2) weeks of each semester. The administration will decide the time frame and ensure it is in their student handbook and course catalog, and communicated to students through newsletters and announcements.
3. Students requesting a deletion after the published time frame can be required to stay in the class assigned.
4. Students will also receive the appropriate grade for the semester if it is past the deletion time frame.
5. It will always be the principal's discretion to make decisions about individual students on a case-by-case basis, keeping in mind:
 - A. Placement;
 - B. Schedule openings;
 - C. Building procedures; and
 - D. Supervision of students.

Admission

A student seeking enrollment in the district for the first time must meet all academic, age, immunization, tuition and other eligibility prerequisites for admission as set forth in state law, Board policy and administrative regulations. Students and their parents should contact the school office (545-6581) for admission requirements.

Alcohol

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.



Alternative Education

At least two alternative education programs have been established and approved by the district to meet the individual needs of students. Such programs consist of instruction or instruction combined with counseling and may be public or private. Private programs must be registered with the Oregon State Department of Education. Home schooling shall not be used as an alternative education program placement. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements

Assemblies

A student's conduct in assemblies must meet the same standard as in the classroom. Assemblies are a privilege and will be scheduled according to administrative approval. A student who does not abide by the district's Student Code of Conduct during an assembly shall be subject to disciplinary action.

Athletic Participation Fee:

The following fees must be paid before the first scheduled season practice in order to participate in athletics at Bonanza Middle/High Schools. All athletic fees must be cleared by the athletic office prior to practice.

High School Athletic Participation Fee: \$ 75.00

Middle School Athletic Participation Fee: \$ 50.00

High School Student Body Card: \$15.00

Middle School Student Body Card: \$12.00

Attendance, Absences, Tardies

Attendance

All students between the ages of 7 and 18, who have not completed grade 12 are required to attend school unless otherwise exempted by law. School staff will monitor and report violations of the state compulsory attendance law. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

THE MOST SERIOUS PROBLEM AFFECTING SCHOOL PERFORMANCE IS ABSENTEEISM. With the passage of the *No Child Left Behind Act*, schools are expected to maintain attendance rates at 92% or higher. For the individual student, this means they cannot miss more than 6 days per semester or they will fall below the 92% standard. While it is the student's responsibility to attend classes regularly, it is incumbent on the school to do all it can to help each student meet his/her responsibility. Therefore, when a student misses classes, the school will try to notify the parents by phone or letter. It is understood that students will miss classes due to illness, emergency, or school activities. These, however, should be held to a minimum and we ask that the school be notified when an absence occurs.

Absences and Excuses

When returning to school after an absence, ALL STUDENTS, regardless of status or age, must bring a note, within 2 days, signed by the parent that describes the reason for the absence. Absences not cleared within 2 days will be considered unexcused. Absence from school or class will be excused under the following circumstances:

1. Illness of the student;
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. Field trips and school-approved activities;
5. Medical or dental appointments. (Confirmation of appointments may be required).
6. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.

ALL STUDENTS, regardless of status or age, who must leave school during the day must bring a note from their parent and have it approved by an administrator. The student must check out in the main office prior to leaving. A student who becomes ill during the school day should report to the administration or office. The administration, if the school nurse is unavailable, will decide whether or not

the student should be sent home and will notify the student's parent as appropriate. Disciplinary measures will be taken for failure to follow check out procedures.

Students are not allowed to miss any classes to work on, or study for another class unless prearranged with the teachers involved. Single period absences are considered unexcused unless prior arrangements have been made with the office.

Lack of adherence to the attendance policy may result in detention and/ or suspension.

For student concerns regarding make up work, please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Prearranged Absences

When an absence is anticipated, it is to the student's advantage to make prior arrangements. Permission must be requested from the office at least three (3) days prior to the absence. The school will require administrative approval before granting final permission. Completing make-up work will be the responsibility of the student. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Tardies & Tardy Sweep Procedures

A student may be allowed ONE tardy per class in an 18 week semester. Students who accumulate two or more tardies will be subject to disciplinary action.

Students are required to be in their classroom prior to the beginning of class. Once the bell to begin class has rung, classroom doors will be shut. This is the signal to a student that they are tardy and class has begun. A Hallway Sweep Member will then sweep the student to the library (Sweep Base) and have them sign in. After signing in, the Hallway Sweep Member will escort the student to their classroom and notify their teacher that they were swept. A daily record will be kept of all students swept, time and period.

A student entering the classroom after the door has been shut, will not be allowed entrance and will be asked to sweep themselves to the library. They will then return to the class with a signed sweep pass and may then enter.

The following consequences, along with a "Parental Notification" being sent home, will occur after the first class tardy.

2nd Tardy – Student is assigned a lunch detention

3rd Tardy – Student is assigned two lunch detentions
Assistant principal may contact student’s parents directly

4th Tardy – Student is assigned two lunch detentions
Assistant principal may contact student’s parents directly

5th Tardy – Assistant principal contacts student’s parent directly
Appropriate consequences (i.e. in-school suspension, out-of-school suspension, detention, etc.) may be assigned

** Any student who is tardy two or more periods in one day will be subject to the above listed consequence sequence.*

Truancy

ALL STUDENTS, regardless of status or age, who are absent from school or from any class without permission will be considered truant and will be subject to disciplinary action including ineligibility to participate in athletics or other activities, detention, suspension and/or expulsion. Please refer to the *Klamath County School District’s Student Rights and Responsibilities Handbook* for the complete policy statements.

Awards and Honors

In the event that any student is to be recognized for his/her achievements by a designated school official, that student has the right to request such recognition not be made. Should you wish for your child’s achievement's to not be recognized please make this request in writing to the school administrators not later than October 15th. Students will be recognized for their achievements as follows:

1. *Honor Roll - announced at the end of each six weeks.
 - *3.00 - 3.49 GPA - Regular Honor Roll
 - *3.50 - 3.99 GPA - Grand Honor Roll
 - *4.00 GPA – Principal’s Honor Roll
2. Selection to National Honor Society



3. Honors Nights (individual subject, honors dinner, honors assembly)
4. Academic Award Letter
5. Athletic Recognition.

Bulletin Boards

Bulletin board use is restricted to school related business and must be approved by the school administration. Any public or private use of bulletin boards must be approved by the administration.

Bulletins: Daily, Weekly, Monthly

Announcements will be included in the daily bulletin which will be read to all students in period one and will be posted on the building's bulletin boards. Announcements must be submitted to the main office by 1 p.m. to be included in the next day's bulletin. All announcements must have an advisor signature and must be approved by the administration.

Bus Rules



Buses are furnished for the convenience of students living considerable distances from school. To ensure the safe operation of the buses, the State Board of Education has set certain regulations to be observed by all who ride the buses. Pupils who refuse to obey promptly the direction of the driver, or refuse to obey regulations, may forfeit their right to ride. Students will not be allowed to leave the bus other than at home or school without a parent note signed by an administrator. Students who are not part of a normal bus route may NOT ride without a parent note and administrative approval. If buses are overcrowded, students who do not regularly ride the bus may be denied a ride. Upon arrival to school, students are under school supervision, and are not to leave school property. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Cafeteria

In order to keep the cafeteria clean, safe and attractive the following rules must be observed:



1. Keep the cafeteria line orderly. Be considerate of others.
2. Return all trays and dishes to the wash counter.
3. If you spill it or drop it, pick it up.
4. Remove your hat while eating.
5. Food purchased in the cafeteria must be consumed there. Permission may be granted for students to eat outside on the benches provided they have no tray. Trays are not to leave the cafeteria or building.
6. DO NOT SIT ON THE TABLES.
7. Unbecoming cafeteria behavior will result in loss of cafeteria privileges and/or work assignments.
8. There will be no charges allowed in the cafeteria. Cafeteria privileges may be denied if behavior so dictates.

Cell Phone Policy

Students may have cell phones with them or in their locker, however, phones are not to be seen or heard in any classrooms at anytime. If they are seen or heard, the teacher will ask for the phone and turn it into the office. If a student refuses to comply with a staff directive, he or she will be discipline for defiance. Students can have their phones out before and after school, during break, and during their lunch.

The following consequences will be in effect for students whose phones are confiscated:

- 1st warning – phone will be confiscated and given back at the end of the day.
 - 2nd warning – phone will be confiscated and only returned to a parent or guardian.
 - 3rd warning - phone will be confiscated and only returned to a parent or guardian.
- There may be also be additional disciplinary consequences.

Checking Out of School Procedures

Transfers: Students who are transferring to another school need to bring a written request from their parents or guardian or call the school. Students checking out will need to be certain all textbooks are returned, lockers cleared, cafeteria charges taken care of, and any other fines or fees cleared. Records will be sent to the new school when an official request is received.

Class Courtesies

1. Students are not to wear hats or head coverings during class time or at practices unless a part of the official uniform.
2. Students are not to have radios, walkmans, cd players, MP3 players, cell phones, laser pointers, game boys, etc. with or without headsets in classrooms or offices.
3. Students are not to bring food or drinks into the classroom.
4. Students are expected to respect all staff members and other students.
5. Students are not to have personal communication devices, such as pagers or beepers. However, in this day and age the school administration recognizes the need for many students to have cell phones. Cell phones are to be off and not used during class or the school day. Cell phones may be used before and after school or during lunch.

Closed Campus

Bonanza High School will retain an open campus policy for lunch time reserving the right to close the campus if this privilege is abused.

Clubs and Organizations

Student clubs and performing groups such as band, choir, athletic or academic groups may establish rules of conduct and consequences for misconduct that are stricter than those for students in general. If a violation is also a violation of the Student Code of Conduct, the consequences specified by the district shall apply in addition to any consequences specified by the organization.

Each student has the opportunity to join his/her choice of many clubs and activities open every year. It is possible for students to request any new club or activity if enough students are interested, if a faculty sponsor and facilities can be provided and if the activity meets district guidelines. Information is available from the assistant principal.

Code of Conduct

Students must acknowledge receipt of the Student Code of Conduct and the consequences to students who violate disciplinary policies. Students are instructed to take this book home and share the information with their parents.

Students are responsible for conducting themselves properly, in accordance with the policies of Bonanza Schools and the district. The district has the responsibility to afford students certain rights as guaranteed under federal and state constitutions and statutes. Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Communicable Diseases

At times a student may have signs or symptoms of illness and need to be excluded from school until diagnosed and treated by a licensed health care provider or until recovered.

Conditions that may require exclusion until either diagnosed or recovered include:

- Fever greater than 100.5;
- Vomiting;
- Stiff neck or headache with fever;
- **Any** rash with or without fever;
- Unusual behavior change, such as irritability, lethargy, or somnolence;
- Jaundice (yellow color of skin or eyes);
- Diarrhea (3 watery or loose stools in one day with or without fever).

- Skin lesions that are “weepy” (fluid or pus-filled);
- Colored drainage from eyes;
- Brown/green drainage from nose with fever of greater than 100.5;
- Difficulty breathing or shortness of breath; serious, sustained cough;
- Symptoms or complaints that prevent the student from participating in his/her usual school activities, such as persistent cough, with or without presence of fever, or
- Student requires more care that the school staff can safely provide.

Only a licensed health care provide can determine a diagnosis and/or prescribe treatment and provide instructions regarding the student’s return to school.

Complaints (Concerns)

The *Klamath County School District’s Student Rights and Responsibilities Handbook* lists a four-level grievance procedure which the county school board has adopted to resolve grievances. Whenever a concern may arise, please contact your teacher, school counselor, or administrator in order to receive assistance with your concerns.

Conferences

Conferences are scheduled twice each year. One conference is scheduled in the fall and one conference is scheduled in the spring to review student progress. Students and parents may also expect teachers to request a conference 1) if the student is not maintaining passing grades or achieving the expected level of performance, 2) if the student is not maintaining behavior expectations or 3) in any other case the teacher considers necessary.

Bonanza encourages a student or parent in need of additional information or with questions or concerns to confer with the appropriate teacher, counselor or administrator. A parent who wishes to confer with a teacher may call the office for an appointment before or after school, during the teacher's preparation period or request that the teacher call the parent to arrange a mutually convenient time.

Counseling: Academic

Students are encouraged to talk with the school counselor, teachers and building administrators in order to learn about the curriculum, course offerings and graduation requirements. All students in grades 7-12 and their parents shall be notified annually about the recommended courses for students. Students who are interested in attending a college, university or training school or pursuing some other advanced education, should work closely with their counselor so that they may take the courses that will best prepare them for future work. The counselor can also provide information about entrance examinations required by many colleges and universities, as well as information about financial aid and housing.

Counseling: Personal



A counselor is available to assist students with a wide range of personal concerns, including such areas as social, family, emotional, academic, drug, alcohol or tobacco dependency. The counselor may also make available information about community resources to address personal concerns.

Credit by Exam

Klamath County School District will offer credit and/or competencies earned by examination. Those courses for which credit by examination may be earned will be determined by the superintendent or his designee. Examinations for these courses will be provided by the district curriculum department and will be given the second week of each semester.

Credit by examination is to be considered a process for ascertaining student competency and awarding credit for a particular course offered at the high school without the student having to enroll or participate in the course.

All students must file an application with the school counseling/guidance department at least three (3) days prior to the date of examination. The application must include approval indicated by a signature of a parent or guardian. All applications must receive the approval of the building principal and the district curriculum director. Students may attempt the examinations only twice and these attempts may not occur within the same semester. Students may not attempt credit by examination for a course in which they are enrolled. A student may not attempt credit by examination for a sequential course below the level at which the student has or is enrolled or below the general level of expectation for students. A credit earned (CE) will be given only if the examination is passed. No student may earn more than four (4) credits through credit by examination that will count toward graduation.

The district curriculum director and the building principal shall administer this program. They will work with building department chairpersons and individual teachers to assist with:

1. Developing examinations either written or based on observable indicators of competence, which shall clearly demonstrate learner outcomes of the course being challenged.
2. Determining standards of performance or examinations, which will be accepted as evidence of satisfactory completion of course requirements.
3. Determining when an appropriate examination has been devised to measure course completion equivalency and when the test shall be used.
4. Establishing examination dates and locations.
5. Publishing credit by examination procedures and courses for which credit by examination may be attempted.
6. Reviewing student requests for credit by examination where guidelines are not sufficient.

Scoring Examinations

When a student successfully passes an examination for a course by the process of credit by examination, he/she shall be given credit for the course. The enrollment requirement of the course, if any, shall be waived. Credit (CE), but no grade for the course will be noted on his/her transcript and the course will count toward graduation requirements, both in units and in required course enrollment.

Dances and Social Events

The rules of good conduct and grooming shall be observed for school dances and social events.

Approved guests will be expected to observe the same rules as students attending the events. Guests must be signed up and approved by deadlines set by the administration. The person inviting the guest will share responsibility for the conduct of the guest.

Arrangements will be made for proper chaperoning.

1. Students who have been suspended in-school or out of school on the day of an activity, will not be permitted to attend the activity.
2. Students are to conduct themselves in a manner appropriate to a school activity.
3. Dances may last until 11:30 p.m. unless special permission is granted by the administration.

4. The administration may admit former Bonanza students or students who are currently enrolled in other high schools as guests. A student may invite only one guest. Guests must be approved by the administration prior to the scheduled dance.
5. If a student leaves the dance, readmission will not be allowed.
6. All dances must have a minimum of 3 faculty and 2 parents in attendance, in addition to the advisor.
7. Music will be approved by the administration before being permitted to play for a dance.
8. Appropriate dress, as established by the student body and the administration, must be complied with by all students.
9. Cleanup is the responsibility of the sponsoring group and must take place the same night as the event.
10. No one 21 years old, or older, will be allowed to attend any dances. This includes the Winter Formal and Prom.
11. Students must be at the dance within the first hour, or as determined by the administration.
12. Students must be in school a full day of attendance (seven consecutive periods) the day of, or the last school day prior to the scheduled dance.

Directory Information

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Discipline

A student who violates the Student Code of Conduct shall be subject to disciplinary action. A student's due process rights will be observed in all such instances, including the right to appeal the discipline decisions of staff and administrators.

The district's disciplinary options include using one or more discipline management techniques including counseling by teachers, counselors and administrators, detention, suspension, expulsion and removal to an alternate education program.

Disciplinary measures are applied depending on the nature of the offense.

In addition, when a student commits weapons, drug, alcohol and/or tobacco offenses or any other criminal act, he/she may also be referred to law enforcement officials. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Detention

A student may be detained outside of school hours for not more than three hours on one or more days if the student violates the Student Code of Conduct. The detention shall not begin, however, until the student's parents have been notified of the reason for the detention and can make arrangements for the student's transportation on the day(s) of the detention. Suspension will be considered for those who fail to complete assigned detentions.

Lunch detention may also be given to students who do not comply with school and district policy.

Expulsion

A student may be expelled for severe or repeated violations of the Student Code of Conduct. The district will provide appropriate expulsion notification including expulsion hearing procedures, student and parent rights and alternative education provisions as required by law. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Suspension

A student may be suspended from school for willful violations of the Student Code of Conduct, including conduct which materially and substantially disrupts the rights of others to an education, endangers the student or other students or district property. An opportunity for the student to present his/her view of the alleged misconduct will be given. Each suspension will include a specification of the reasons for the suspension, the length of the suspension, and an opportunity to appeal the decision. A suspension may not exceed ten consecutive school days. Every reasonable and prompt effort will be made to notify the parents of a suspended student.

While under suspension, a student may not attend after school activities and athletic events, be present on district property nor participate in activities directed or sponsored by the district.

Suspension/Make-up Work

Students who are suspended for a period of two or more days must allow the teacher 24 hours to prepare any make-up work. Students will be allowed to make up schoolwork upon their return from the suspension.



Students will be allowed to make up and receive credit for daily assignments, laboratory experiments, class discussions or presentations, quizzes, unit examinations, midterm and final examinations without an academic penalty.

Assignments provided for the student during the suspension period shall be due on the date that the student returns to school from the suspension.

Students will be granted the number of days equal to the suspension period to have completed and submitted all other make-up work to the appropriate teachers for grading.

Discrimination/Harassment

It is the policy of Klamath County School District, Bonanza High School and the State Board of Education that there will be no discrimination or harassment on the basis of race, color, sex, marital status, religion, national origin, age, or handicap in any Klamath County School District educational program, activity, or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Principal of Bonanza High School or the Superintendent of county schools. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Distribution of Materials

All aspects of school-sponsored publications, including videos, newspapers, yearbooks, posters, etc., are completely under the supervision of the teacher and principal. Students may be required to submit such publications to the administration for approval. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Dress and Grooming

The school does not intend, nor shall it attempt, to regulate fashion or taste. However, it shall attempt to instill a sense of respect towards self, others and the school by encouraging proper dress. Proper dress not only tones up the appearance of a school, but also its behavior and self pride. The learning process of any educational institution is best met when students, teachers and administration follow high standards of cleanliness, neatness and quality grooming.

- School clothes shall be in good taste and shall not constitute a safety or health hazard to the student, nor a disruption to the classroom.
- All pants must be worn with the waistband at or above the top of the hipbone.
- Undergarments are required and must not be visible.
- Top and bottom garments must meet or overlap at all times.
- Shirts with profanity and implication of imprints that pertain to alcohol, tobacco, drugs, satanism or sexual implication on clothes may not be worn to school and may result in disciplinary measures.
- Shorts must be finger-tip length or longer.
- Bare midriff, or middle areas are not to be exposed. No strapless tops, no low necklines, no bare backs and shirt straps must be wide enough to cover bra straps.
- No muscle shirts, no see-through mesh shirts and no tank-style undershirts. This includes P.E. and weight training class attire.
- No chains, spiked apparel or accessories which may be used as weapons will be allowed.
- Hats or other headgear may be worn into the school and out of the building in the morning and after school. They may not be worn in classrooms, cafeteria, library, or offices. Bandannas that may represent gang affiliation or pretense of, are discouraged.

- Sunglasses, unless prescribed by a doctor, are not to be worn in class.
- Shoes or sandals will be required for all students.

Students who represent the school in any activity may be required to meet additional dress and grooming standards approved by the administration and may be denied the opportunity to participate if those standards are not met. Any safety requirements for specific classes must be followed. (i.e. goggles for tech classes). Problems which arise concerning dress, will be handled by the administration. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Emergency School Closures

Emergency School Closures

In the event that bad weather causes school closure or a delayed opening, the radio stations listed below will begin announcing this information at approximately 6:00 a.m. or as soon as a decision is reached. Schools will be open unless closure or a delayed opening is announced by the District.

Please do not telephone the stations, the school, the bus shop, or the school district office. Those lines must remain clear for other calls related to the closure or delayed opening.

Arrangements have been made with the stations to broadcast the information to you.

District Website: www.kcsd.k2.or.us

	<u>KAGO</u>	<u>KFLS/KKRB</u>	<u>KLAD</u>
AM Radio	1150	1450	960
FM Radio	99.5	106.9	92.5
Television	<u>KOTI</u>	<u>KDKF</u>	<u>KTVL</u>
Antenna	Channel 12	Channel 31	Channel 110
Cable	Channel 2	Channel 13	Channel 4

PLEASE DO NOT TELEPHONE THE STATIONS. Frequent announcements will be made. School closure results in automatic cancellation of the school activities program unless information to the contrary is specifically released. Be sure your child knows where to go if an emergency is declared and schools are closed early. Most parents have made arrangements with a neighbor who lives close by to take care of their children when no one is at home. This should be within walking distance of your home.

Emergency Drills - Fire, Earthquake, and Bomb Threats

Instruction on fire and earthquake dangers and drills for students shall be conducted for at least 30 minutes each school month.

At least one fire drill will be conducted each month for grades K-12. At least two drills on earthquakes for students in grades K-12 will be conducted each year. A map/diagram of the fire escape route to be followed is posted near all classroom doorways and reviewed with students. When the fire alarm is sounded, students must follow the direction of staff quickly, quietly and in an orderly fashion. In the case of an actual emergency, students are to remain on campus until released to their parents or released by an administrator.

Excusing From a Particular Program

It is the right of parents to excuse their children from any curriculum, state required program, or learning activity they find to be objectionable for religious or moral reasons. Students may also be excused because of handicapping conditions. The building principal will authorize this exclusion upon written request of the parents.

Students will not be responsible for any of the material taught during their absence. The teacher may choose to assign the student work on a different topic in lieu of the one being taught in class. Such an alternative assignment shall not exceed the regular class work in difficulty or time required to complete it.

Exemption from Compulsory Attendance

The school may grant an exemption from compulsory attendance to the parent of a student who is 16 or 17 years of age or an emancipated minor provided the student is:

1. Employed full-time;
2. Employed part-time and enrolled in school part-time; or
3. Enrolled in a community college or other state-registered alternative education program.

All such requests must be submitted in writing to the principal and include documentation of the student's employment by the employer, or enrollment status by the school. The school requires notification should the student's employment or enrollment status be terminated.

Requests will be considered only following a conference with the student and parent or emancipated student and a review of credits earned for graduation, grades, disability, if applicable, standardized assessment results, teacher evaluations, counselor appraisal, immediate plans, short-range and career goals and any other pertinent information.

Approved exemptions will be in writing and include information on alternative education programs of instruction or instruction combined with counseling that may be available. Exemptions will be granted for a limited time only, must be renewed on a semi-annual basis and will be reviewed by the school no later than the second week of each semester.

Parents will be notified of the need to reapply for an exemption no later than the second week of each semester or return the student to school until a high school diploma or GED is earned or until the student reaches age 18.

Extra Curricular Athletics - Eligibility

An eligible student must maintain at least a 2.00 grade point average. Grades will be checked every three weeks minimum.

Students failing to achieve a 2.00 GPA will be placed on probation for one week. Grades will be checked at the end of the one-week probationary period. If the deficiency causing the probation is corrected, no other action will be taken. If at the end of the one-week probation, the deficiency still exists, the student will be declared ineligible for the following week.

The student will continue to practice but will not be permitted to compete in any contest during this period. Grades will be checked at the conclusion of this one-week period. If the deficiency is corrected, the student is declared eligible.

If at the end of the second week, the deficiency still remains, the student will be declared ineligible. The student will continue to practice, but will not be permitted to compete in any contests until the deficiency is corrected. Grades will be checked at the conclusion of the six-week period. If the deficiency is corrected, the student is declared eligible.

If at the end of the third week, the deficiency still remains, the student is declared ineligible for the remainder of the season for any activity. However, the Academic Eligibility Committee may elect to permit the student to remain on the squad for an indefinite period of time with the student being required to obtain weekly grade checks. Achievement of a 2.00 GPA will regain the student's eligibility. For further information, please refer to OSAA, KSCD, Southern Cascade League and Bonanza High School policy regarding athletics.

All students participating in athletics at Bonanza Middle & High School must be in attendance for four consecutive periods in order to practice on the same day. Students must be in attendance for seven consecutive periods in order to participate in a game on the same day. If the scheduled contest falls on a Saturday or non-student day, attendance must be on the last school day prior to the scheduled contest.

Fees

Materials that are part of the basic educational program are provided without charge to a student. A student is expected to provide his/her own supplies of pencils, paper, erasers, pens, and notebooks, etc. All athletes must have an activity card.

Cafeteria

Grades 7-12 Breakfast	\$1.50	Hall Locks *	\$3.00
Grades 7-8 Lunch	\$2.30	PE Locks *	\$3.00
Grades 9-12 Lunch	\$2.60	Yearbook	\$35.00
High School Student Body Card	\$15.00	High School Athletic Participation	\$75.00
Middle School Student Body Card	\$12.00	Junior High Athletic Participation	\$50.00

*locks must be returned or a \$5 replacement cost will be incurred

All athletic fees must be cleared by the athletic office prior to practice.

Students will be held strictly accountable for all books and equipment checked out to them. Charges equal to the replacement value of the books and equipment will be made on items that are lost, misused or damaged. No diplomas will be issued until all accounts have been paid in full.

Field Trips

Field trips may be scheduled for educational, cultural or other extracurricular purposes. All students are considered to be "in school" while participating in district- sponsored field trips. This means students are subject to the school's student conduct rules, applicable Board policy and such other rules as may be deemed appropriate by the field trip supervisor. Students attending field trips must meet criteria established by the supervising teacher and administration. Criteria will include that participating students have a current minimum 2.0 GPA. Field trips are for enrolled students in the class or activity. No guests or siblings will be allowed to accompany the group.

Fund Raising



Student organizations, clubs or classes, athletic teams, outside organizations and/or parent groups may occasionally be permitted to conduct fund-raising drives. An application for permission must be made to the principal at least ten days before the event. All funds raised or collected by or for school approved student groups will be receipted, deposited and accounted for in accordance with Oregon law and applicable district policy and procedures. The principal is responsible for administering student activity funds.

Games and After School Activities

Students must be in attendance the entire school day (seven consecutive periods) in order to attend games, dances, or other after school activities on the same day. If the event is scheduled for a Saturday or non-student day, attendance must be on the last school day prior to the scheduled event.

Gang Activities

No student on or about school property or at any school activity shall:

1. Wear, possess, use, distribute, display, or sell any clothing, jewelry, emblem, badge, symbol, sign, or other things, which are evidence of membership or affiliation in a gang.
2. Commit any act, use any speech, either verbal or non-verbal (gestures, handshakes, graffiti, writing, etc.) showing membership or affiliation in a gang.
3. Use any speech or commit any act or omission in furtherance in the interests of any gang or gang activity including, but not limited to:
 - a. Soliciting others for membership in any gangs;
 - b. Requesting any person to pay protection or otherwise intimidating or threatening any person;
 - c. Committing any other illegal act or violation of school district policies; or
 - d. Inciting other students to act with physical violence upon any other person or encouraging other students to violate school district policy. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Grade Classification

High school students will be placed in classes determined by the number of credits that they have earned at the end of a school year. Changes in grade level will be made prior to the first semester and will be maintained for the entire school year. Any exceptions will be approved by the principal. The guidelines are as follows:

Freshman: 0 – 3.5
Sophomore: 4 - 10.5

Junior: 11 - 17.5
Senior: 18 or more

An incomplete will automatically refer to an "F" grade if it is not removed within 2 weeks following the grading period.

Grade Reduction/Credit Denial

Punctual and regular attendance is essential to the academic success of students. District staff may consider a student's attendance in determining a grade reduction or credit denial, though attendance will not be the sole criterion used. Such decisions will not be based on non-attendance due to religious reasons, a student's disability or an excused absence, as determined by district policy.

At the beginning of each school year or course, teachers will inform students and parents how attendance and class participation are related to the instructional goals of the subject or course. Due process will be provided to any student whose grade is reduced or credit denied for attendance rather than for academic reasons.

Grading: Pass/No Pass

It is policy that Klamath County School District students (grades 9-12) have the option to receive a Pass/No Pass for up to one (1) elective credit per year. A student could accumulate a total of four (4) credits of Pass/No Pass during his/ her four (4) years of high school.

1. The Pass/No Pass applies to elective classes only, or to a class which the student does not need as a required class and wishes to take as an elective class.
2. Pass/No Pass will be given for semester grades only.
3. A Pass/No Pass may affect the cumulative grade point average (GPA).

4. Students opting for the Pass/No Pass must make their requests known in writing to a counselor as soon as possible, but not later than four (4) weeks before the end of the semester. The request must be signed by the student's parent/guardian, teacher, counselor, and principal in order to be implemented. The final determination will be made by the principal. Once the Pass/No Pass form has been completed and approved, the decision is irreversible.
5. For students to receive or be eligible for Pass/No Pass, they must have:
 - a. Demonstrated appropriate attendance;
 - b. Demonstrated appropriate citizenship; and
 - c. Demonstrated appropriate efforts in achieving the course objectives.

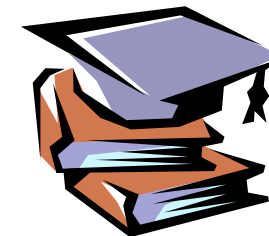
Graduation Requirements

In order to graduate from high school in the Klamath County School District, a student must successfully complete 25 units of credit. The state of Oregon requires all students to complete a certain series of courses. A student in the regular high school program is required to complete the following courses: Language Arts (4 units); *Mathematics (3 units); Science (2 units); U.S. History (1 unit); Global Studies (1 unit); Government (1 unit); Economics (.5 unit); Physical Education (1 unit); Health Education (1 unit); Applied Arts, Fine Arts, or Foreign Language (1 unit); and Electives (9 units); **Career Related Knowledge/Planning (CE) (.5 unit) for a total of 25 units.

All students in good standing who have successfully completed the requirements for a senior high school diploma, a senior high school modified diploma, or are within one credit of earning a regular or modified diploma may participate in graduation ceremonies.

** The classes of 2008 & 2009 are required to fulfill a 2 unit Mathematics requirement.*

*** Career Related Knowledge/Planning (CE)*



Students will:

- Develop an education plan and build an education profile

- Demonstrate extended application through a collection of evidence
- Demonstrate career-related knowledge and skills
 - √ personal management
 - √ teamwork
 - √ communication
 - √ problem solving
 - √ employment foundations
 - √ career development
- Participate in career related learning experiences as outlined in the education plan

Early Graduation Policy

A student who, for educational and vocational reasons, wishes to graduate from high school in less time than the ordinary grade 9-12 sequence may request permission to complete graduation requirements on an altered schedule. The student and his/her parents/guardians will consult with high school guidance personnel to develop a graduation plan.

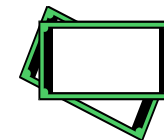
In order to pursue this opportunity, students shall state their intention in writing, accompanied by a written plan stating how the student proposes to meet the necessary requirements for early graduation to the superintendent no later than October 15 of their junior year. In the event that the October 15 date cannot be met, a letter of explanation outlining the circumstances that prevented complying with the October 15 deadline shall be sent to and approved by the superintendent.

Transfer students and special circumstances may be reviewed and approved by the superintendent.

Hallway Regulations

Hallway Passes:

1. Students **MUST** have a hall pass to be in the halls during class time. Students in the halls without a hall pass may be assigned detention. Only official hall passes will be recognized.
2. **No** students are to be out of the classroom during the first 10 minutes or last 10 minutes of any class period.



Hallway Designations:

Middle school students are to be in their designated hall before school, during 10 minute break and during lunch time. The middle school designated hallway is considered to be the lower hall in the main building. Middle school students may be in the high school hallways while going to and from scheduled classes or with permission only.

High school students are not to be in the middle school designated hall before school, during 10 minute break and during lunch. High school students may be in the middle school hallways while going to and from scheduled classes or with permission only.

Failure to follow the hallway rules will result in disciplinary actions.

Health Services

School health services are provided by registered nurses in Klamath County School District to support students with complex, chronic health needs; to support health education for students and staff; and to provide school health services that comply with national, state and local mandates. The KCSD nurses believe that each student's health has a direct affect on his/her educational achievement and that healthy students are better learners.

If your student has health needs which may require nursing services, please contact your school principal, or the KCSD Health Services at 541-883-5000.

Homework

Homework is assigned to provide students an opportunity to practice independently what has been presented in class, to improve the learning processes, to aid in the mastery of skills, and to create and stimulate interest. Whatever the task, the experience is intended to be complimentary to the classroom process and is a vital part of the class grade. Students who are absent for a period of two or more days must allow the teacher 24 hours to prepare make-up work, however, it is not possible to make up all work. Class discussion and participation activities can only be done during the regularly scheduled class time. Any advance homework is due when the student returns.

Illness or Injury Occurring at School

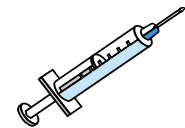


A student who becomes ill or is injured at school must notify his/her teacher or another staff member as soon as possible. In the case of a serious illness or injury, the school will attempt to notify parents according to information provided on emergency forms submitted by parents to the school. Parents are encouraged to update this information as often as necessary.

If the student is too ill to remain at school, or the injury requires medical evaluation the student will be released to the student's parents or to another person as directed by parents on the student's emergency form. School staff will administer emergency or minor first aid as necessary. The school will contact emergency medical personnel, if needed, and will attempt to notify the student's parents whenever a student has been transported for treatment.

Immunizations

Refer to the Klamath County School District Rights and Responsibility section of this handbook.



Insurance

At the beginning of the school year, the school district will distribute information to students and parents about a low cost student accident insurance program for grades K- 12. Parents are responsible for paying premiums (if coverage is desired) and for submitting claims. The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with an injury.

Before participating in a school- sponsored trip outside the district or in school sponsored athletics, students and parents must show evidence that the student is covered by some form of accident insurance. School insurance does not apply to out-of-school activities unless insurance is purchased as a full-time plan.

Leaving Campus

A student shall not be released from school at times other than regular dismissal hours except with administrative permission or according to school sign-out procedures, regardless of status or age. The teacher will determine that permission has been granted before allowing the student to leave. A student will not be released to any person without the approval of his/her parent or as otherwise provided by law. Notes provided by students will not be approved without a specific reason provided by the parent. The school administration reserves the right to deny a student permission to leave campus. Students will not be allowed to leave campus in vehicles of other students.

Library

The library is open to students and teachers from 7:45 a.m. to 3:15 p.m., Monday through Friday. Students may select and check out books, renew books or check on overdue books anytime during the day. Students will need to have a pass if coming to the library during class time. Students are responsible for their behavior in the library. A student who does not respect the rights of others to work in an atmosphere appropriate to study and research will be asked to leave.



Talking out loud or eating in the library is prohibited. As our library is a K - 12 program, students need to check to be certain when classes are using the facility.

The library is affiliated with SCORPAC which is an inter agency loan service that allows books and materials to be requested from other libraries. This service assists students in finding necessary materials for research papers and senior projects, which may not have been accessible. Check with the library staff to assist in accessing this information.

Lockers

Lockers and locks are issued to students at the beginning of the year with a rental fee of \$3. A student must use the locker issued to him/her. The student is responsible for the care and contents of the locker. Searches of lockers may be conducted at any time there is reasonable cause to do so, whether or not the student is present.

Valuables should never be stored in P. E. or student lockers. The school will not be responsible for valuables left in lockers. Sizeable amounts of money or valuables should be checked in at the main office. Students are cautioned against giving their locker combination to anyone or not using a lock on their locker. Any lock that is not approved will be removed immediately. Report locker problems to the main office.

Lost and Found

Any articles found in the school or on school grounds should be turned in to the school office. Unclaimed articles will be disposed of at the end of the school year.

Loss or suspected theft of personal or school property should be reported to the school office or administration immediately.

Lunch/Breakfast Program

The school participates in the National School Lunch and School Breakfast and Federal Commodity Programs and offers free and reduced-price meals based on a student's financial need. Additional information can be obtained in the school office.



Media Access to Students

Media representatives may interview and photograph students involved in instructional programs and school activities, including athletic events. Information obtained directly from students does not require parental approval prior to publication.

Parents who do not want their student interviewed or photographed should direct their student accordingly.

District employees may release student information only in accordance with applicable provisions of the education records law and Board policies governing directory information and personally identifiable information.

Medications



Refer to the Klamath County School District Rights and Responsibility section of this handbook.

Non-Discrimination Policy

It is the policy of Klamath County School District, Bonanza Schools, and the State Board of Education that there will be no discrimination or harassment on Klamath County School District grounds based on race, color, sex, marital status, religion, national origin, age, disability, or parental status, in providing education or access to benefits of education services, activities and programs. Persons having questions about equal opportunity and non-discrimination should contact the Principal of Bonanza High School, (545-6581) or the Superintendent of KCSD (883-5000).

Refer to *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Off Campus Regulations

During school lunch time, students may use the west side of the front lawn for social and informal activities. Other areas of the campus, that are off limits, unless supervised by a teacher, include: the football stadium, ball diamonds, parking areas, gyms, or areas behind the building. Students observed in the off limit areas may be given detention or suspension. Middle school students are not permitted to leave campus at any time without administrative approval.

Students in grades 9-12 may use the downtown area for lunch but must observe the following:

1. Students may not be in their vehicle or any one else's vehicle during the lunchtime break. Students failing to follow the rule will be subject to disciplinary action.
2. The parks, church playgrounds, and private property are off limits. Students should remain south of Mission Street as they travel to and from school unless going to their own home.
3. Students are expected to abide by all school rules, including not using tobacco, alcohol, or drugs.
4. Students returning late to school may lose the privilege for the remainder of the school year.
5. Litter must be patrolled by students. If it becomes a problem, privileges will be lost. This includes litter in and around the school campus.
6. Problems at the businesses or with neighbors will result in restrictions to campus.
7. During high school lunch, students are not to be at any home other than their own.

Parent Involvement

Education succeeds best when there is a strong partnership between home and school. As a partnership thrives on communication, the district asks parents to:

1. Encourage their student to put a high priority on their education and to commit themselves to making the most of the educational opportunities the district provides;
2. Keep informed on district activities and issues. The newsletter, "Back to School" nights and parent/booster club meetings provide opportunities for learning more about the district;
3. Become a district volunteer. For further information, contact the principal.

4. Participate in district parent organizations. The activities are varied, ranging from graduation activities to the building's site council, with its emphasis on instructional improvement.

Personally Identifiable Information

Please refer to *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Physical Exams

Comprehensive physical exams are required of all students who participate in athletics. The physical exam policy for students states that students must have an exam every two years. Students must have a physical examination performed by a physician prior to practice and competition in athletics.

The physical examination is the responsibility of the parent/ student and is to be paid for by the parent/student. Record of the examination must be submitted to the school and will be kept on file and reviewed by the coach prior to the start of any sport season. Students shall not participate without a record of passing a physical examination on file with the school.

Posters

All posters and signs to be posted on corridors, walls, or lockers must be approved by the administration.

Promotion, Retention and Placement of Students

A student shall be placed or promoted from one grade to the next on the basis of academic, social, physical, and emotional development.

Exceptions may be made when, in the judgment of the professional staff, such exceptions are in the best educational interest of the student involved.

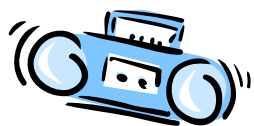
A decision to retain a student will be made only after prior notification and explanation to the student's parents. Parental decisions will be final.

Students in grades 9-12 will be promoted or retained in accordance with state and district graduation requirements.

Public Display of Affection (PDA)

During the school year, adherence to accepted student display of affection policies will be enforced by the entire staff. Students are not to have any physical contact during the school day or at activity functions. Students violating this policy the first time will have a conference with the administration. A repeated offense will result in a required parent conference. A third violation will result in suspension. Any further violation will result in suspension and/or recommended expulsion.

Radios, MP3's, CD Players, etc.



The operation of personal radios, MP3 players, tape recorders, blasters, beepers/pagers, CD players, earphones, electronic games/toys, laser pointers or other electronic devices on school grounds will only be allowed before and after school hours. Such devices must remain out of sight and turned off during regular school hours, including off campus during lunch. Bringing such items to school is discouraged as they can interfere with the educational process, and they are vulnerable to theft. Students may not take any of these items into the classroom. All such items and other electronic devices are subject to confiscation. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Confiscation Procedures:

1st Time – Returned to student at the end of the school day

2nd Time – A parent/guardian must pick up the confiscated item at the school

3rd Time – The student may be disciplined (i.e detention, suspension, and/or loss of privilege) for defiance.

Registration

To attend Bonanza Schools each student must live within the boundaries prescribed by the Klamath County School District with their parent or legal guardian. If the student is not a resident he must obtain permission from the principal and the Klamath County School District to attend.

Reports to Students and Parents

Written reports of student progress and absences shall be issued to parents at least 6 times a year. At the end of the first three weeks of a reporting period, the school will report the student's progress to the student and parent when the student's performance is below average or below the expected level.

Weekly grade check forms are available from the office. Parents need to request these forms and students may pick up and complete them on Friday.

Schedule Changes

Students need to use caution when selecting courses. Questions concerning appropriate classes for grade level should be directed to the counselor. Students will not be permitted to change classes once the semester has started unless approved by parents and administration, and no later than two weeks after the semester begins.

Skateboards, Bicycles, Rollerblades, Scooters, Rollershoes, etc...

These devices are **NOT** allowed on school busses, school grounds, or in the school building at any time. Violation of this may result in confiscation of the device and/or suspension.

Special Programs

The district provides special programs for bilingual students and for those with disabilities which affect a student's success at school. A student or parent with questions about these programs should contact the school.

Telephone Use

School phones are for staff use only. Students who must use a telephone for SCHOOL BUSINESS must get permission from the administration before using the office telephones. Students who are ill and need to go home must call home from the office to get permission to leave.

Secretaries are not to accept telephone messages for students from ANYONE BUT PARENTS OR GUARDIANS. We expect parents to restrict their messages to family emergencies or unusual circumstances. Parents should communicate with their student before and after school and not rely on school office personnel to deliver their messages. Messages from employers will not be delivered. Any messages after 2:00 p.m. cannot be guaranteed of delivery.



Tobacco Free Environment



Tobacco use on school district property is prohibited.

Transportation of Students

A student being transported on district provided transportation is required to comply with the Student Code of Conduct. Any student who fails to comply with the Student Code of Conduct may be denied transportation services and shall be subject to disciplinary action. Students will not be allowed to be transported in a vehicle other than those provided by the school/district, or parents with special approval by the administration. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Unlawful Drugs

Please refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements

Use of Facilities

Requests to use school facilities must be made through individual building school administration. A building use request form must be completed, and approval must be given prior to use. The Klamath County School District and Bonanza Schools reserve the right to charge for use of facilities. Profit-making organizations will be charged for the use of the facility.

Our buildings are opened for students at 7:50 in the morning and we encourage you to not send your students prior to this time. The buildings will be locked at 4:00 PM to assure time for quality maintenance. Please plan accordingly.

Vehicles



A parking lot is provided for the students who drive vehicles to school. The student may park only in the student parking lot, during regular school day hours. Students may not return to their vehicles during the day without approval from an administrator. Students are to use the parking lot solely for the parking of vehicles. Vehicles must be registered in the main office. A parking permit may be issued to be displayed in the vehicle.

Parking regulations:

- Park only in designated parking areas.
- Lock cars.
- Drive under 15 MPH when in school area.
- Drive 5 MPH when in parking area.
- Report any accident.
- Leave your name, address, and phone number if you damage another car.
- Students may not be in their vehicles during school hours without permission from the administration.
- Observe the rights of pedestrians and bicycle riders.
- No unnecessary tire spinning or noise.
- Observe all driving regulations as dictated by state.
- Do not block others from being able to leave.

- Failure to comply with these rules will result in disciplinary action and/or loss of parking privileges. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.

Visitors

Parents and patrons are encouraged to visit Bonanza schools. To ensure the safety and welfare of students, all visitors must report to the main office and sign in, upon entering school property.

Do to current safety concerns, we can no longer allow students to bring guests or visitors to spend the day with them at school.

Weapons

Students shall not bring, possess, conceal, or use a weapon or replica of a weapon (including a pocketknife) or other possessions reasonably determined by the proper school authority to be a threat to the safety or security to themselves or others on or at school district property or at an activity under the jurisdiction of the school or at an interscholastic activity administered by a voluntary organization approved by the State Board of Education under ORS 338.430. Any student who knows of other student(s) who brings, possess, conceal, or use a weapon or other possession determined to be a threat to school safety may be subject to appropriate disciplinary action. Weapons, including replicas or weapons and pocketknives are subject to seizure or forfeiture. Any student who violates these regulations will be subject to expulsion and referral to law enforcement officials. Refer to the *Klamath County School District's Student Rights and Responsibilities Handbook* for the complete policy statements.